Making Good Use of Accommodations: Extended Time on Exams

DO:

✓ Make good use of your time.
  
  • Review exam before starting to make sure that you understand the directions.
  
  • Consider which questions – like an essay question at the end of the exam – will take the most time, and monitor your progress to leave sufficient time for all of the test items.
  
  • Mark answers you are unsure about and review them if you have time.

✓ Use stress-reduction techniques
  
  • Take a few moments at the start of the exam to write down any information you are concerned you’ll forget.
  
  • If you find that feelings of stress are interfering with your test-taking, take a short break to relax and re-focus.

✓ Read test items carefully. If you have questions, speak with the instructor. If the instructor is not available, write a note in the margin explaining your confusion and why you answered as you did.

DO NOT:

✗ Rush. If you consistently feel rushed or are unable to finish your exams in the allotted time, let your DS provider know.

✗ Leave your work unchecked. If you don’t use all of your allotted time answering the questions, make full use of the remaining minutes to check your work.